

# GRADUATION INFORMATION

Dear 2017 Graduate Parents,

We are excited for you as you finish this chapter in your lives and begin new adventures beyond high school. Congratulations on your accomplishments from everyone at NCHE!

Thank you so much for registering to participate the NCHE graduation ceremony. We want it to be a memorable event for all of you. Please read through all of the information and instructions included below. Please address any questions you have in regard to the ceremony to Briggs Greenwood, Graduation Coordinator at [briggs.greenwood@nche.com](mailto:briggs.greenwood@nche.com)

## **TIME AND PLACE:**

We will have two ceremonies again this year. We do this to ensure that we will be able to accommodate all the families who wish to participate as well as their guests. This also allows us to keep the ceremony to roughly one hour in length. Both graduation ceremonies will begin at 5:00pm, Saturday, May 27, 2016 at the Benton Convention Center, 529 W. 5<sup>th</sup> Street, Winston-Salem. Decisions about the ceremony room that your graduate will be in will be determined in early Spring and you will receive an email in that regard. If your graduate would like to be in the same ceremony as another graduate, please send any requests to me by March 15, 2017 at [briggs.greenwood@nche.com](mailto:briggs.greenwood@nche.com).

## **GRADUATES AND PARENTS:**

ALL graduates and ALL parents from both ceremonies must attend an instruction meeting at 2:50pm that Saturday for final instructions. The meeting will begin promptly at 3:00pm and all graduates must be dressed for the ceremony including cap and gown. Room A is on the main floor of the convention center. It will be clearly marked. Only graduates, parents and young siblings will be allowed in at that time. Parents will have reserved seating – two per graduate. If you have a special situation (step-parents to be included or two sibling graduates, for example) which may modify the parent seating PLEASE contact me as soon as possible. If it is necessary for a young sibling to attend the meeting there will not be a seat for them in the parent section, but they can sit quietly in the back of the room.

***This 3:00 meeting is ESSENTIAL for participation. Please give yourself at least one half hour to park and make your way to Room A.***

Dad and Mom, YOU will participate in the actual Graduation Ceremony. You will go on stage with your graduate and present the diploma when their name is called. You will not be speaking. We will practice this at the instruction meeting.

## **GRADUATE ATTIRE:**

Graduates need to be in cap and gown at the 3:00 pm meeting. You will need to iron or steam the gown ahead of time. There will be no provision for this at the conference.

Official NCHE (and any other PRIOR approved) honor cords may be worn. If your student would like to wear an honor cord other than NCHE's you may send an email request with a photo and the type of honor cord. My email is [briggs.greenwood@nche.com](mailto:briggs.greenwood@nche.com).

We do request dress attire, but how that is defined is your family's decision. Only the NCHE cap and gown are allowed. Non-compliance with the dress code will possibly initiate your removal from the ceremony. Your cap and gown are sent to you directly from Jostens and will arrive a few weeks before the ceremony. It is critical that you have your graduate try on the cap and gown shortly after you receive it so that any problems can be addressed in plenty of time.

## **DIPLOMA:**

NCHE will have your diploma at the ceremony. One less thing for you to remember!

## **JUNIOR MARSHALS:**

One of the most important roles in making sure our graduation ceremonies run smoothly is the junior marshal. We invite you to have any younger high school homeschoolers that you know (younger siblings or friends) to apply. We will be accepting up to 8 per ceremony. The application and more details can be found on Graduate Central on the website.

## **QUESTIONS:**

If you have any questions between now and the ceremony, please feel free to email me at [briggs.greenwood@nche.com](mailto:briggs.greenwood@nche.com) or to call the NCHE office at 919-790-1100.

Thank you for allowing NCHE to take part in this important event in the life of your family!

Best wishes,

Briggs Greenwood

NCHE Graduation Coordinator